

# AMAN SONKAR *(Immediately available to join)*

**Business Analyst | Scrum Master | Certified Business Analyst | IIBA-CBAP Trained | PSM Trained | MBA |**  
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## PROFESSIONAL SUMMARY

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Experienced Certified Business Analyst proficient in transforming complex business needs into actionable outcomes like **user stories, BRDs, and FRDs**. Demonstrated track record of cultivating productive collaborations with major financial institutions like **SBI, ICICI, HDFC, and Bajaj**. Skilled in **agile methodologies**, conducting thorough **gap analyses**, and facilitating clear **stakeholder communication**. Equipped with expertise in **data visualization** to enhance decision-making efficiency. Eager to apply proven abilities in strategic analysis and solution-driven approaches.

## SKILLS

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|-----------------------------|------------------------------|-----------------------------------|
| • Agile-Scrum Methodologies | • BRD   FRD   SRS            | • UML Diagram                     |
| • Waterfall Methodologies   | • Impact Analysis            | • GAP Analysis                    |
| • User Stories & Epics      | • Stakeholder Management     | • User Acceptance Testing (UAT)   |
| • Requirement Gathering     | • Change Request             | • Data Analysis and Visualization |
| • Requirement Analysis      | • Project Management         | • Wireframes & Mockups            |
| • Release Planning          | • Requirement Prioritization | • Client Negotiation              |

## TOOLS

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JIRA | Figma | MS Excel | MS Office | Lucid Chart | Visio | Balsamiq | Microsoft Power BI

## WORK EXPERIENCE

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**NK Realtors, Kolkata, (Business Analyst)**

*(Nov 2022- Mar 2024)*

*Project: - Loan Management System*

### Responsibilities and deliverables -

- **Enhanced Collaboration with Top Banks:** Streamlined home loan application with SBI, ICICI, HDFC, and Bajaj, which contributed in strengthening partnerships and improving customer experience.
- **Comprehensive Requirements Elicitation:** Used interviews, questionnaires, and brainstorming to gather detailed insights from stakeholders, ensuring all perspectives were considered.
- **Clear Communication of Business Requirements:** Translated complex business needs into user stories, BRDs, and FRDs which provided clear communication across project teams.
- **Business Process Analysis:** Conducted AS-IS and TO-BE analysis \Gap Analysis\Impact Analysis on Business Process using techniques like use case diagrams (UML) \ Context Diagram (Data Flow Modelling) \ BPMN (process modelling) and recommending solutions which ensured seamless platform integration.
- **Accurate Requirement Gathering:** Led sessions to capture stakeholder needs, aligning them with project goals which resulted in successful platform development.
- **Prioritization for Maximum Impact:** Used MOSCOW and business value methods to prioritize high-value features, maximizing project impact and client satisfaction.
- **Comprehensive Documentation:** Delivered BRDs, FRDs, SRS, use cases, and process flows for organized project records and smoother implementation.
- **Visualization of System Functionalities:** Created wireframes and mockups for better understanding and communication with development teams, ensuring accurate implementation.
- **Successful Testing and Validation:** Facilitated UAT and functional testing, validating requirements and ensuring timely project delivery with robust functionalities.
- **Effective Project Management:** Acted as the central contact between business and technical teams, ensuring prompt issue resolution and project success within time and budget.

## EDUCATION

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Master's in Business Administration (Marketing)

*(2020-2022)*

## TRAINING AND CERTIFICATIONS

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- PSM | PSPO Trained and Certified by Trainsmart Academy
- CBAP® Trained - Business Analysis Certified Professional by Trainsmart Academy
- Jira by Atlassian University by Coursera