Anubhav Sharma

Senior Business Analyst

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PROFILE

Dedicated and results-driven Business Analyst with [3.5 years] of experience in analyzing business processes, eliciting and documenting requirements, and facilitating the successful implementation of technology solutions. Adept at collaborating with stakeholders to gather and refine business needs, translating them into comprehensive and actionable requirements. Proven track record of contributing to the successful delivery of projects within scope, on time, and within budget.

PROJECTS

E-Commerce

Banking (BSFI Domain)

Project Tracker (Government)

PROFESSIONAL EXPERIENCE

Senior Business Analyst   04/2023 – present
Savant Infolabs Pvt Ltd - WFH   Noida
- Contributed to the preparation of various documents including BRD, FRD, and SRS, within the Software Development Life Cycle.
- Ensuring change is delivered safely with minimal disruption, in support of the project.
- Government Project Expertise: In-depth understanding of government project lifecycles, policies, and procedures.
- Successfully navigated complex regulatory environments to ensure compliance with government standards.
- Define the approach documenting internal stakeholders, governance forums, and communication approach for Division/Value Stream.
- Identify and analyze business needs and opportunities: Collaborate with stakeholders to understand business objectives, challenges, and potential areas for improvement.
- Understand the business requirements, integrate them with technology, and act as the bridge between various stakeholders.
- Facilitated JADs, brainstorm sessions, and whiteboarding sessions, engaging with management, developers, QAs, stakeholders, and offsite teams.

Business Analyst   02/2021 – 04/2023
Savant Infolabs Pvt Ltd - Hybrid and WFH   Noida

- Proficient in understanding customer journeys, optimizing user experiences, and driving e-commerce revenue growth.
- E-commerce Expertise: Extensive knowledge of ecommerce processes, platforms and trends.
- Played a key role in stand-off meetings and Scrum meetings, ensuring effective communication among all stakeholders.
- Facilitated JADs, brainstorm sessions, and whiteboarding sessions, engaging with management, developers, QAs, stakeholders, and offsite teams.
- Preparing the FRD as responsible for assigning the user stories to the developers.
- Identify Divisional delivery risks or issues and raise them at Business Forums.
- Created wireframes based on client requirements and user acceptance.
- Managed multiple projects using Jira, leading workflow analysis and product design.
- Involved in various stages of the Software Development Life Cycle, adapting to new environments quickly and contributing as a strong team player.

SKILLS

Requirement Gathering	Problem Solving
Project Management	Interpersonal Communication
Agile Methodologies	Business Acumen

TECHNICAL SKILLS

Jira

Balsamiq

Draw.io

Lucid Chart

SQL

Power BI

Project Libre

Figma

RESPONSIBILITIES

- Eliciting and Gathering the Business requirements from the Client.
- Involved in Preparation of various documents like BRD, FRD, and SRS while working in Software Development Life cycle.
- Participated in Stand Off Meetings and Scrum Meetings.
- Expertise facilitating all levels of management, developers, QAs, stakeholders, business users and offsite teams in JADs, brainstorm sessions, white boarding by conferences and WebEx.
- Led user story analysis sessions to create and elaborate user stories, technical stories, and user journeys on JIRA.
- Involved in project coordinating activities like scheduling meetings,

EDUCATION

Master of Business Administration
Swami Vivekanand Subharti University
2021 – 2023
Meerut

Bachelor of Commerce (B.Com)
Chaudhary Charan Singh University (CCSU)
2018 – 2021
Meerut

LANGUAGES

- Hindi
- English