

Shubham Mishra

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Career Objective

Looking for an opportunity to work on some real time projects as a Business analyst to utilize my skills and providing the result to meet the organization's needs and deadlines. I have close to 2.5 years of experience as a Business analyst working with Software Industry. I am currently working as a Business analyst at Provana India limited Noida. my total years of experience is more than 4.5 years.

ACADEMIC QUALIFICATION

Qualification	University / Board	College / School	Year	Aggregate %age
B.Tech. (Electronics & Communication Engineering)	AKTU (Lucknow)	Meerut institute of Engineering & Technology	2013-17	65%
Intermediate	CBSE	St. Mary's Christian School (Ghaziabad)	2013	65%
High School	CBSE	Ghaziabad Public School	2011	79%

SKILLS

- Database: **MS SQL**
- Business analyst Skills: **Knowledge of BRD, FRD, User stories, Wireframes Agile Methodology, Software Requirement Specification. SDLC, UI/UX, Sprint planning, Requirement gathering, writing release notes, Microsoft excel, Microsoft Power point**
- Soft Skill: **Excellent Communication Skills, Active Listener, Disciplined individual, Analytical ability.**

PROJECT

- Title: Vehicle Theft Detection Using Global Positioning system (2017)
- Technology used: Embedded system using Microcontroller

SUMMER INTERNSHIP/ TRAINING

- Certified in 'Embedded System and Robotics' from Advance level Telecom Training Centre BSNL Government of India Enterprise 2017.
- Worked on the project – Smart Traffic management system design embedded system for monitoring and controlling traffic signals based on real-time traffic conditions.
- Implement algorithms to optimize traffic flow and reduce congestion.
- It was a 1 Month training at Advanced level telecom training center at ALTTC BSNL

Certifications

- *Training and internship in "MS SQL" with Chroma Campus Noida. Certification ID is CCN 23844897*
- *Successfully completed the Project in "Data analysis through SQL" with Chroma Campus Noida Project named Bike stores*

Work Experience

1. Business Analyst- Provana India Private limited -03/2023-Present

Roles and responsibilities

- I contribute to the construction of Legal documents for various lawsuits ensuring adherence to the legal standards and accurate capture of Pertinent information crucial for effective litigation and navigation.
- I regularly update Document change log and capture following details like Ticket opening date, Ticket closing date, Work done on the ticket, update Hub spot Status.
- Reporting the roadblocks to the Manager, working on the Cogent Software to doing document maintenance, and managing workflow

2. Business Analyst - Webority technology Gurugram-08/2023-03/2024

Roles and responsibilities

- As a Business analyst my Prime responsibility is to create Business requirement Document and Functional requirement document both for client projects and for internal enhancements, Getting the document reviewed and taking final approval from the CEO and sharing the document to client.
- As a Business analyst I have worked on Projects Like Budget guru, Webority engineering, Future cricket academy. I have also worked on Maintenance Projects like ABH Hospital Chandigarh, Bluestone, and Tele psych projects. Here we developed Admin panel, Mobile application, and the website of the application
- As a Business analyst I have worked on making Sprints of the project and reviewing the Sprint from the CEO and taking his final approval on it, and sharing the Sprint to Developer and Testers.
- As a Business analyst I work closely with UI/UX Team to make sure that the Figma design of the Project is ready and approved from CEO after that the development of the Project starts.
- As a Business analyst I interact with clients and brief them about the development process of the project, discuss various scenarios with client related with Project.
- As a Business analyst brief the CEO regarding the Stage of development of the projects during weekly meetings. I also made Power point presentation on different case study's, recently I made a Power point presentation on Gallant Play.
- As a Business analyst I work closely with testing team, so that the Project is thoroughly tested before release

3. Associate Business Analyst - Soft serve Technologies Noida – 06/2022- 08/2023

Roles and responsibilities

1. As a Business analyst my Prime responsibility is to create Business requirement Document and Functional requirement document both for client projects and for internal enhancements, Getting the document reviewed and taking final approval both from BA Lead, Project Manager and the CEO.
2. Simplifying the event messages received from implementation team and converting the messages in short for Developers.
3. Performing the user acceptance testing and giving the Pass/Failed Status for every test case and submitting the UAT Document to BA Lead and Project Manager for final approval.
4. Closely working with CRM team, for making sure that the Backlog Mentis gets cleared, taking the review meeting with the CRM team daily and updating the status in Daily scrum Meeting to Project manager and BA Lead.
5. Closely working with QA Team to get the status on permanent resolution of Mantis/Tickets taking the review meeting weekly in presence of QA Lead, Development Lead, Project manager, BA Lead and CEO.
6. Helping the QA, CRM and the development team in creating Process flow diagram, if there is a update in any of their Process as discussed in the meeting with CEO, BA Lead and Project manager.
7. Preparation of Minutes of Meeting and documenting the Brief agenda and outcome of meeting.
8. Attending Scrum Meeting daily, to discuss every day task, and drafting Minutes of meeting for same.

4. MS Automated Operations Engineer – Ericsson India Global services private limited/ Team lease Payroll Noida – 05/2019 - 10/2021

Roles and Responsibilities

1. As a MS Automated operation Engineer I worked in the Telnet Project- Belgium
2. As a MS Automated operation Engineer I worked with Network operations centre team (NOC)
3. I Monitored alarms of various types like Door alarm, Fire alarm, site down and sector down alarms related to both transmission and RAN domain, alarms.
4. Closely worked with onsite engineers of Belgium in resolving issues and also performed 1st level troubleshooting.
5. Closely worked with Dispatch team Belgium in making sure that the Spares and Parts are delivered to OTS on time
6. Created Work order for OTS, so that the allocated work goes to specific OTS in a certain region.

5. Associate Technical Support Engineer :Tech Mahindra limited Noida - 06/2018 -04 /2019

Roles and responsibilities:

- Worked in chat Process, conferred with users, and conducted computer diagnostics to investigate and resolve Problems and to provide technical Assistance and Support.
- Gave technical assistance to the users of Net gear on chat and pitched products for sale.
- Worked in Net gear project USA.
- Maintained Data to Monitor the KPI regularly.

Extra circular activity

- Participated in inter school quiz competition 2013.
- Participated in Debate competition 2016 on Modernization of Armed forces.

Achievements

- Third prize in Quiz Whiz competition Held in ITS Ghaziabad 2016
- Second Prize in Debate Competition at MIET Meerut 2016
- Recommended as an Assistant Commandant in the Indian coast guard Examination 2018.

AREAS OF INTEREST / HOBBIES

- Listening Music
- Playing Cricket
- Reading News paper

PERSONAL DETAILS

Date of Birth : 26 /11/1995
Gender : Male
Nationality : Indian
Spoken Languages : English and Hindi
Father's Name : Mr. Ramesh Mishra
Mother's Name : Mrs. Rita Mishra
Address : MF 1, 2nd Floor, Plot No 61,
Vrindavan Garden, Sahibabad,
Ghaziabad, Uttar Pradesh

DECLARATION

I do hereby declare that the above information is correct to the best of my knowledge and belief.

Date: 21/06/2024

Place: Ghaziabad