**Dinesh Sarimalla** E-mail: dineshtejsarimalla@gmail.com Business Analyst Mobile: +91-7670949641

Professional Summary

As a Business Analyst with three years of experience in the E-commerce and Retail domains, I possess expertise in full software life-cycle implementation. I excel in gathering and analyzing business requirements, documenting functional specifications, and preparing requirement traceability matrices and mockup screens. My proficiency lies in translating business requirements and user expectations into detailed system specifications.

Work Experience

Business Analyst

Organization: MAX INFRA Technology Pvt Ltd Period: March 2021 – July 2024

Key Skills and Highlights

* 3+ years of experience as a Business Analyst
* Experience in all phases of Software Development Life Cycle (**SDLC**) and methodologies-models such as Sequential-Waterfall, and **Agile-Scrum**
* Performed requirements elicitation techniques such as **brainstorming**, **document analysis**, **interview** and **prototyping**
* **Interpersonal Skills** – Ability to work with people from around the World
* **Excellent Communications and Presentation skills**
* **Excellent Documentation skills** – Ability to transform client requirements into detailed

# functional specifications

* Team player and ability to work under pressure
* Ability to meet deadlines and targets
* Proficient in **MS Visio and MS Office**
* Review of test cases prepared by the testing team
* Proficient in functional, and **user acceptance testing** (UAT)
* Proficient in tools – **Jira** and Wire Frames
* Expert in writing **User stories**

EXPERIENCE

**Project: MyTime**

Client: C3i

Role: Business Analyst

product Overview: MyTime is timesheet software which is tightly integrated with Employee shift timings, attendance and leaves. The timesheet software automatically identifies the work week of an employee based on their shift allocation. Leaves taken by an employee are automatically logged in the timesheet software, thereby giving an accurate picture of hours spent by an employee.

Role and Responsibilities:

* Consolidate business requirements with Product Owner
* Help development team to understand requirements
* Conduct meetings like PI planning, Backlog refinement, Iteration planning etc
* Work with product owner and concerned teams to remove team’s roadblock
* Work with UI/UX team to make necessary changes in the product design raised by Dev team
* Organize brainstorm sessions among teams for new ideas for product development
* Perform research for continuous product Enhancement and Development
* To give demo to support team and User training

**Project: CSC**

Client: TOPSHOP

Role: Business Analyst

Project Details: It’s a web Application which helps retail associates to address queries of the customer more efficiently. Associates can view Account information, Order history, Payment transactions, Shipping and tracking details etc., on this application. Associates can also edit orders on behalf of the customer and contact sellers.

* Requirements gathering and feasibility analysis
* Consolidate business requirements with Product Owner
* To create product roadmap and maintain product backlog with the help of PO
* Help development team to understand requirements
* Conduct meetings like PI planning, Backlog refinement, Iteration planning etc
* Work with product owner and concerned teams to remove team’s roadblock
* Work with UI/UX team to make necessary changes in the product design raised by Dev team
* Organize brainstorm sessions among teams for new ideas for product development
* Perform research for continuous product Enhancement and Development

**Project: Loan Processing System**

Role: Business Analyst

Project Details:

The Loan Processing System is a robust solution designed to automate and streamline the end-to-end process of loan origination, approval, disbursement, and management. The system aims to enhance operational efficiency, reduce processing time, ensure compliance with regulatory requirements, and improve customer satisfaction.

Key Responsibilities:

**Requirements Gathering**:

Conducted interviews and workshops with stakeholders including loan officers, underwriters, compliance teams, and IT staff to gather comprehensive requirements.

Documented business requirements and created detailed specifications for the Loan

Processing System.

**Process Analysis and Improvement**:

Analyzed existing loan processing workflows and identified inefficiencies and bottlenecks.

Proposed optimized workflows to reduce processing time and improve accuracy.

**System Design**:

Collaborated with the development team to design the system architecture, ensuring scalability, security, and compliance.

Created wireframes and mockups for key system modules including loan application, credit evaluation, approval workflow, and disbursement.

**Technical Expertise**:

* Business Modeling Tools: MS Visio and Balsamiq
* Methodologies/frameworks: Agile/SCRUM and Waterfall.
* Requirements Management: MS Office
* Database: MS SQL Server 2012 and 2014
* Documentation Tools: MS Office Suite
* Project Management tools: JIRA

**Education:**

I have completed graduation in Mechanical Engineering at JNTUK university in 2016.