

# Himanshu Bhatnagar

## Senior MIS Executive

Looking for better opportunity where my skills, knowledge & experience can be best utilized for the development of the organization. Dedicated and detail-oriented Senior MIS Executive with more than 8 years of experience. Always eager to learn new things & committed for quality work.

## Contact

### Phone

+91 9462011303

### Email

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### Address

H.No. 1102, SECTOR 7  
BAHADURGARH, HARYANA  
124507

## Education

2012-2016

### B.TECH

Rajasthan Technical University

2012

### 12th PCM

Kendriya Vidyalaya [CBSE]

## Skills

- Advance Excel, Google Sheets, MS word, PPT, KPI Dashboards , SAP
- SQL Language, MySQL, Oracle SQL, PostgreSQL
- POWER BI (DAX & Measure, power query)
- MS EXCEL (VLOOKUP, XLOOKUP, PIVOT, CHOOSE, OFFSET, INDIRECT, COLUMN, FILTER)
- Python

## Language

English

Hindi

## Experience

### Campus Activewear Ltd., New Delhi

#### Senior MIS Executive- S&OP

April 2024-June 2024

- Acted as a Single Point of Contact for all data repositories and develop metrics to analyze pertinent information and share insights through various reports, dashboards on a sustainable basis.
- Identified trends, patterns and concerns emerging from data and highlight the same to management, with recommendations in a clear, concise manner to enable smooth and quick decision making.
- Prepared various KPI Dashboards from scratch (Weekly Savings tracker, BIS Dashboard, MOQ-MIL Tracker, Laminated Fabric Vendor data Dashboard.
- MIS Reporting & Database Management (Vendor data-updation of Item codes, BIS certificate, Vendor Agreement, MOQ-MIL, Spend Analysis).
- Preparation of PowerPoint presentation for Monthly KPI report (Direct Indirect spend), Monthwise spend vs production, YTD spend, RM Purchase update( MOM Savings vs FY), Credit Note data, MOMcategory spend, Vendor SOB, Vendor payables data, PVC coated vendor Analysis, Import data.
- Collection of data from various team members also taking follow-ups on the shared data.
- Worked on Open P.O (Purchase Order) data & OTIF data (On-time-in Full) for tracking of procurement record.
- Worked with SAP Team for database updation in SAP (still under process).
- Used Data validation to ensure original quality of all numbers delivered through dashboards or otherwise.
- Executed deep & complex quantitative analyses that translates data into actionable insights
- Responsible for defining, developing and communicating key metrics and business trends to leadership teams.
- Worked closely with different departments to understand their data needs and provide support.
- Collaborated with IT and other teams on system integration and data quality initiatives.

### OLX GROUP, Gurgaon

#### Senior Executive-MIS & QC (Operations)

Jun 2022-Dec 2023

#### Executive-MIS & QC (Operations)

Dec 2019-Jun 2022

### Cars24 Services Pvt. Ltd. Gurgaon

#### Executive-MIS & QC (Operations)

Nov 2018-Dec 2019

### NPCIL (Nuclear Power Corporation of India Ltd.)

#### Reporting Analyst (off-role)

Sept 2016-Oct 2018

### Mahindra & Mahindra Ltd. (Spare parts production plant)

#### Intern

Jan 2016-Jun 2016