Jini Jose

Business Analyst

Business Analyst with **5 years of experience** and with over all **10 years in Software** field focused on the new solutions, web Applications, Talent, HR, Financial services in RPA industry. Aspiring for a position where I can influence and enhance my thought process, knowledge and skill for the growth of the organisation and myself.

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LinkedIn: https://www.linkedin.com/in/jini-jose-2902ab8a/

WORK EXPERIENCE

Senior Business Analyst

Nissan Digital 03/2020 – Present Trivandrum, India

Project Consultant (RPA)

Ernst & Young

02/2017 – 03/2020 Thiruvananthapuram, India GDS-Robotic Process Automation Team

QA ENGINEER

Art Technology & Software pvt.ltd

03/2014 – 02/2017 Cochin, India

Roles/Responsibilities

- Acquire knowledge on the functionalities of the existing process
- Perform gap analysis to identify the scope of improvement on Business processes and design appropriate solution.
- Re-engineering of the existing solution to remove the issues and offer a better solution
- Calculating the costing and returns for the project
- Preparation of Business case containing the high-level requirements
- Creating a detailed requirement document containing the business requirements and solution by working close with the technical team
- Mentor the development team on the process and requirements
- Continuous tracking on the process and leading client interactions
- Testing the process to check if all requirements have been met
- Creating project decks and presenting the case for other service lines and sectors
- Create use cases and manage backlogs

ORGANIZATIONS

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Nissan Digital (03/2020-Present) Ernst & Young (02/2017 – 03/2020) Art Technology pvt.ltd (03/2014 – 02/2017)

SKILLS

- 🖊 🛛 Data Gathering, Analysis
- Point of contact for stakeholders
- Point of contact for Software Developer and internal team

Phone: +971563560315

Location: Bur Dubai

- Documentation and writing skills
- Client Interaction skills
- Arrange Meetings with business
- Project Planning
- Business Pre-proposal/Proposal Preparation
- BRD (PDD & SDD) preparations
- Feasibility Study and ROI calculations
- Knowledge in Agile Methodology
- Writing uses cases (Sprint planner) and maintaining Backlogs
- Microsoft Tools & Visio
- Project Testing
- Test cases preparation and execution
- Defect Tracking & Bug Reporting
- Coordinated the UAT and client Demos

ENGAGEMENTS



Business Analyst Nissan Digital

03/2020 – Present

Requirement gathering, Project planning and execution of RPA, tems projects.



Project consultant Ernst & Young

Global delivery Services 02/2017 – 03/2020

2017 – 2020 RPA, Artificial Intelligence and Chatbots

Requirement gathering, Estimation, Project planning and execution, UAT.

Always maintaining a bond with the customers.

Ort QA ENGINEER/Consultant Art Technology & Software pvt.ltd 03/2014 – 02/2017

2014 – 2016 Website and Windows Applications Art Technology

Extensive testing and UK Post office windows application and Consultant for RPA BP Projects.



EDUCATIONAL QUALIFICATION

- 4 2013 Bachelor of Technology in Computer Science Engg., MG University
- 👃 🛛 2009 12th, KPMHSS, Poothotta, Ernakulam, Kerala
- 🞍 2007 –SSLC, 10th, Hail Mary EMHS School, Perumpally, Ernakulam, Kerala



BUSINESS ANALYST

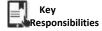
COE Portal and Uipath

Key Besponsibilities

- Acquire knowledge on the functionalities
- Perform gap analysis to identify the scope of improvement on Business processes and design appropriate solution
- Implement a new system to track the project development cycle
- 4 Mentor the development team on the process and requirements
- Preparing the documents including Planner, backlogs, User manual, Status tracker, Test cases, results etc.
- Continuous tracking on the process and leading client interactions
- Testing the process to check if all requirements have been met
- 4 Maintain Uipath Orchestrator and Licensing/Reporting

EY PROCESS CONSULTANT RPA and Chat Bots

CBTS- Cross Border Travel Services



- Acquire knowledge on the functionalities of the existing process
- Perform gap analysis to identify the scope of improvement on Business processes and design appropriate solution
- Re-engineering of the existing solution to remove the issues and offer a better solution
- Calculating the costing and returns for the project
- Preparation of Business case containing the high-level requirements
- Preparing Test Plan and Test cases
- Creating a detailed requirement document containing the business requirements and solution by working close with the technical team
- Mentor the development team on the process and requirements
- Continuous tracking on the process and leading client interactions
- Testing the process to check if all requirements have been met
- Creating project decks and presenting the case for other

TECHNOLOGIES INVOLVED

- Blue prism
- \rm UI Path
- Outsystems

Finance_ Expense Submission



- Preparation and execution of test scripts
- Testing of the various functionalities of expense claim submission using gT&E tool.
- Preparation of test summary documents and Traceability matrix.

🕙 art qa engineer

Website and Windows Applications

Key Responsibilities

- Preparation and execution of test scripts
- Creating test plan and application knowledge document
- Testing of the various Desktop and web applications
- + Preparation of test summary documents and Traceability matrix.

ADDITIONAL INFORMATION

- 4 Date of Birth: 01 July 1991
- Marital Status: Married
- Nationality: Indian