



CONTACT

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SKILLS

- MS Excel (Advanced Excel)
- SQL
- Power BI
- Python
- Business Analytics
- Google Sheets
- Data Analytics
- Communication Skill

CERTIFICATIONS

- **Google Data Analytics Professional Certification:**
Sep 2021 to March 2022
Duration - 186 Hours
96% aggregate on completion
- **Hacker Rank SQL Gold Badge – 5 Star**
Link -
www.hackerrank.com/profile/rishi3214

KUMAR RISHABH GUPTA

SENIOR BUSINESS ANALYST

PROFILE

A passionate Business Analyst Professional and IIT Graduate actively looking for a role in Analytics field. Skilled with SQL, Advanced Excel, Power BI, python and exposure to Management with overall experience of 3 years and relevant experience of 2 years.

WORK EXPERIENCE

Group B officer – Government of India (Ministry of Telecommunications), Nashik, Maharashtra

January 2023 – November 2023

- Analyzed transaction patterns of transaction data spanning over 500k+ rows and traced 200+ frauds/ fake transactions during inspections.
- Using historical data, segmented customers based on transaction history and demographics to target banking products resulting in 40% increase in monthly sales.
- Monitored the performance of existing products to make data-driven decisions on product enhancements or discontinuations resulting in 15% increase in overall profitability of offices.
- As Mid - management role, Oversighted day to day working – Internal transfers, leave approvals, Leading business procurement of Offices etc. for 85 post offices under jurisdiction

Senior Business Analyst – Merilytics Pvt. Ltd, Hyderabad, Telangana

March 2022 – December 2022

- Experience in extracting and cleaning raw production data with over 100k+ rows for analysis on Advanced excel models.
- Skilled in performing Business Analysis to calculate Business Metrics like Weekly/monthly/yearly production, Material Cost per pound, production per SKU, etc.

- Used historical sales data to forecast future demand accurately. This helped in planning production schedules and inventory levels to meet market demand without overproducing and reducing wastage by 20%.
- Analyzed COGS (cost of goods sold) reducing overhead expenses of Freight shipping and Warehouse cost by 10%
- Created Advanced Excel Dashboards for visualizing production data and deriving actionable insights for stakeholders.
- Revamped existing process Documentations for efficient onboarding on project reducing average onboarding time by 60%.

Mathematics Faculty – Avanti Learning Centre Pvt. Ltd. Mumbai

May 2018 – March 2019

- Teaching experience in competitive Mathematics for JEE Mains and Advanced.

Mathematics Faculty – Rao Edusolutions Pvt. Ltd. Mumbai

June 2017 – September 2017

- Teaching experience in competitive Mathematics for JEE Mains and Advanced.

EDUCATION

Bachelor of Technology – IIT (Indian Institute of Technology) Dhanbad

July 2013 – March 2017

- Completed Graduation - B.Tech. in Mining Machinery Engineering from IIT Dhanbad, Jharkhand with **CGPA 7.3**

ACCOMPLISHMENTS

- *All India Rank - 9505 (gen) in IITJEE Advance 2013.*
- *All India Rank - 3897 (gen) in SSC CGL 2022, for appointment of Central Govt. Group B Officers in India.*