

MINAKSHI BHAGAT

PROFILE

Innovative problem-solver with 6 years of experience. Out of -which 3 years of experience in Business domain and 3 of experience as an IT business analyst in requirement gathering and Application Development. Hands-on experience in using Waterfall and Agile methodology to analyze organizational processes, prowess in demonstrative ability to identify challenges and develop solutions using root cause and workflow analysis. Offering exceptional business judgment, analytical and social skills to aid the successful meeting of the company and client goals.

CONTACT



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TOOLS

- Axure
- JIRA
- MS Visio
- MS Excel
(V-lookup-lookup, Pivot table.)
- MS Office
- MS PowerPoint
- Pega
- SharePoint
- Docgen

Business analyst / CONSULTANT

INNOVATIVE BUSINESS SOLUTION

(BUSINESS ANALYST) Oct 2021 – present (Noida)

- Conduct interview, workshop, and surveys to gather and understand business requirements from stake holders.
- Worked in Agile Scrum environment, assist in Sprint call, daily stand-up call.
- Performed test case reviews and client demonstration.
- Assisted UAT Testing
- Build platform features, user stories, and maintain backlog with priorities using JIRA platform.
- Troubleshoot technical issues related to LMS and provide user support.
- Analyze feedback and assessment data to make continuous improvement to learning initiatives.
- Interacting with technical team to ensure that the requirements are clear.
- Work with Quality assurance team to ensure complete coverage of listed out acceptance criteria.
- Ensure issues are identified, tracked, reported and resolve in a timely manner.
- Organized and Participated in all Agile practices daily likely scrum, iteration planning, retrospective test driven.
- Experience in Agile scrum environment with ability to breakdown requirement into epics feature and user stories.
- Presented business workflow to clients and stakeholders. Experience in both agile and waterfall methodologies. analysis, requirements workshops, surveys, site visits, business process descriptions, use cases, scenarios, Business Analysis, source system analysis, task and workflow analysis.
- Clear understanding of Software Development life cycle (SDLC) and process oriented Documentation: BRD, FRD, Workflow Diagrams, Use Cases, Wireframes, User Stories. Requirement analysis- Gap analysis
- Attended sprint planning meetings and work towards

defining the sprint items along with the product stakeholders.

PROJECTS

- Learning Management System
- Customer Relationship Management System
- Complaint Management System
- Enterprise Resource Planning

SKILLS

- Requirement Gathering
- Wireframes
- Agile Scrum
- Waterfall Methodology
- SDLC
- UAT
- Workflow Diagram
- Communications
- Documentation
- Gap Analysis
- Client Management

LANGUAGES

- Hindi
- English
- Marathi

HOBBIES

- Gardening
- Travelling
- Event organization

CERTIFICATIONS

- BUSINESS ANALYSIS
- ARTIFICIAL INTELLIGENCE
- CUSTOMER RELATIONSHIP MANAGEMENT
- DIGITAL MARKETING
- CYBER SECURITY

Work Experience

PATANSAONGI TECHNOLOGY (It Consultant)

June 2016- Oct 2019 (Nagpur)

- Conduct day-to-day project coordination, planning, and implementation across multiple teams.
- Recommend Manufacturing or technology aids to increase speed and efficiency.
- Supervise the selection, workflow, quality checking of internal process.
- Build Platform features, user stories, and maintain backlog with priorities, using JIRA platform.
- Coordinate and conduct workshop with clients.
- Interacting with the technical team to ensure that the requirements are clear.
- Work with the Quality Assurance team to ensure complete coverage of listed out acceptance criteria
- Ensure issues are identified, tracked, reported on and resolved in a timely manner.
- Experience in gathering requirements, proposing solutions until the requirements get freeze.
- Developed and maintained CRM database to ensure accuracy of customer data and track activities.
- Developed customer workflows and automation processes to optimize performance.
- Collaborated with marketing team to design customer segmentation and Segmentation strategies for improve Customer engagement.

EDUCATIONS

BACHELORE OF ENGINEERING

2013 to 2016

DKTE college of engineering, (Kolhapur)

62.67%

- COMMUNICATION
MANAGEMENT

- Cloud Foundation