Naman Srivastava

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TECHNICAL /SOFT SKILLS

- ✓ POWER BI
- ✓ SDLC
- ✓ Excel/PPT
- ✓ Requirement Elicitation
- ✓ Foreign Client handling
- ✓ SQL
- ✓ EXCEL
- ✓ Documentation
- ✓ Visualization
- ✓ Stakeholder Management
- ✓ WIREFRAMING
- ✓ Data Analysis
- ✓ Scrum Master
- ✓ Team Management

PROFESSIONAL EXPERIENCE

Lead Business Analyst – Digital Process Automation   **HCL Technologies**

HCL Tech is a Multinational IT consulting & service organization with multiple geographical locations providing services to its clients by deploying techs to work with clients on ongoing development/maintenance projects. Due to Exceptional Performance promoted to Lead Analyst.

Client   : *Xerox, Boston*   **Feb'22 – Present**

Project 1 : Insights to Snowflake Migration

- Leading offshore developers' team to delegate tasks and tickets, conducting daily scrum for updates and blockers.
- For Xerox Company I have created and implemented robust solution as one stop shop by merging various tools at one place. I collaborated with cross- functional teams to define requirements, designs, flows and development resulting in successful deployment of an innovative BPM Solution.
- I also highlighted my proficiency in analyzing complex business need and technological advancement for Xerox Company.
- Performing dev testing to ensure data accuracy and data quality.
- Utilizing **JIRA, GitHub** as project management tool for ticketing and code repository tools, following Agile methodology.

Project 2 : DX Portal (Banking Portal)

- I have adept at conducting Elicitation, financial Process Analysis, optimizing processes for implementing technology solutions for the client.

- Proven records of accomplishment, users complain managing and processing tool. Where tickets were got assigned automatically to agents for resolution based on priority.
- Performing dev testing to ensure data accuracy and data quality.

- Utilizing **JIRA, GitHub** as project management tool for ticketing and code repository tools, following Agile methodology

Associate Business Analyst/Associate Consultant   **SDG Corp - GE**
SDG is Business Partner of GE is an emerging Security and Risk IT organization working in all over the world on his own products and provide managed/consulting services to clients.

Client : *General Electric Healthcare ,Aviation and Fin*ance (Onsite, Noida)   **Dec'20 – Mar'22**
- Do the Requirement Elicitation and Documentation.
- Managed client engagement and relationship.
- Aligned with delivery teams to find early dissatisfaction indicators and resolve them.
- Coordinated between business and delivery teams for project kick-offs and reviews.
- Explored business growth opportunities within accounts
- Prepared meeting decks, collated details from relevant business units for presentations
- Got Appreciated in all three – Healthcare, Aviation and Finance projects.

Business Analyst   **Alobha Technologies**
In Alobha Technologies I have worked closely with Project Manager and Technical team on multiple Android, iOS, Web application and CRM projects. I was also awarded as the Rising star due to my hard work. Following was my roles and responsibilities in the company:

Client   : Multiple Foreign clients   **Feb'19-Dec'20**
- Requirement Elicitation and Requirement Gathering.
- Creating the Business Documents like – SOP, SRS, BRD, FRD and PPT's.
- Work with UI/UX team and.
- Created High and Low fidelity Wireframes
- Created Use cases and Use case diagrams, DFD diagrams etc.
- Data Analysis and Gap Analysis.
- Assist in defining the test cases and validating the developed solution as per the requirement.
- Gather Feedback from Stakeholders and iterate and improve features.
- Stay informed about industry trends, technologies to provide valuable insights for project enhancements.
- Work closely with Project Manager to track Progress, identify risks and contribute to successful delivery of the project.
- Knowledge of various agile methodologies including scrum.
- Competence in using business analysis tools like – Zoho, Jira.

EDUCATION

Bachelors of Engineering (Electronics & Telecommunications) BIT	(Marks : 76 % || YOP: 2019)
YBS Inter College Gorakhpur (XII) Uttar Pradesh Board	(Marks: 65.67% ||YOP:2015)
All India Senior Secondary Certificate Examination (X) CBSE Board	(Marks: 70.4% || YOP: 2012)