**Omkar Suresh Shinde**

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**PROFESSIONAL SUMMARY**

Practicing Business Analysis with good exposure of handling multiple projects. Excellent at stakeholder engagement, identifying business process improvements, and analyzing customer needs. Well versed with requirement gathering with a strong commitment to driving business growth and achieving organizational goals.

**CORE QUALIFICATION**

* Business Analyst having 3+ years of experience delivering successful IT Projects.
* Requirement Gathering, scope analysis, documentation and supporting the team in SDLC.
* Good exposure of handling BA tools such as Jira, Confluence, Trello, BizAgi Modeler, Star UML, Balsamiq, EdrawMax and Microsoft Office for Project documentation and Execution.
* Strong experience in preparing, reviewing and modifying documents like User stories and acceptance criteria, Product backlog, Sprint Backolog, Sprint Planning, Burndown Chart and DoD
* Created Wireframe to capture requirement and guided designing team (UI-UX) to ensure better user experience.
* Key knowledge of BRD, Test Case Scenerio, PRD and many more.
* Strong Interpersonal skills in stakeholder conflict resolution and negotiation to handle change request.
* Strong background of engaging with internal and external stakeholders, helping team understand and identifying requirements

**SKILLS**

* **Elicitation techniques:** Story boarding, Interviews, Requirements Workshops, Focus Groups, Observation, Surveys
* **Requirements Analysis:** Requirements verification, validation, prioritization, change management, gap analysis, impact analysis
* **Requirements Modelling:** Flow charts, process models, use case diagram, data flow diagram, ERD, UI mock-ups, personas
* **Documentation techniques:** BRD, FRD, Data Dictionary, Use Case Specifications, User Stories, etc.
* **Interpersonal:** Stakeholder management, guiding the team of developers & testers, negotiation, conflict resolution
* **Communication:** Excellent written, verbal, non-verbal communication, and very good presentation skills

**TOOLS AND METHODOLOGY**

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| --- | --- |
| BA Tools | MS Office, MS Excel, Bizagi Modeler (process modelling), Star UML, Balsamiq(wireframes), EdrawMax (flowcharts), Trello, Jira etc. |
| Methodology | Agile (Scrum), waterfall |

**PROFESSIONAL EXPERIENCE**

**Business Analyst (Operations Executive),** Softcell Technologies Global Pvt. Ltd. **Aug 2020 - Present**

* Elicited and analyzed requirements from multiple stakeholders using various Business Analysis techniques to ensure comprehensive understanding and documentation.
* Acted as a liaison between technical and business teams, ensuring alignment of requirements with the vision statement and project objectives.
* Conducted "Cost vs. Benefit" analyses to recommend optimal solutions to stakeholders, enhancing decision-making processes.
* Supported the Scrum team during development to proactively address and resolve impediments and blockers.
* Collaborated with the Product Owner to prioritize requirements and map acceptance criteria, ensuring alignment with business goals.
* Assisted the team during User Acceptance Testing (UAT) to distinguish between change requests and bugs, facilitating smooth project delivery.
* Led user story grooming sessions to ensure the development team met deliverable deadlines and maintained a clear focus on priorities.
* Created and maintained various documentation deliverables tailored to the problem statement and project needs.
* Developed process models for gap analysis, comparing current state versus future state to identify areas for improvement.
* Compiled and documented Agile reports to keep business stakeholders informed of the team's efforts and progress.

**Purchase Executive,** Softcell Technologies Pvt. Ltd. **July 2017 – July 2020**

* Efficiently execute purchases, deployments, and services for smooth operations.
* Analyze sales strategically to uncover market trends and make informed decisions on quarterly basis.
* Maintain a strong commitment to balancing discounts and margins to ensure optimal financial well-being.
* Excel in distributor management by ensuring timely deliveries through consistent follow-ups.

**CERTIFICATIONS:**

* JIRA / CONFLUENCE Fundamentals Badge
* Excel Essential Training (Office 365/Microsoft 365)
* PIBA-Practical Insights of Business Analysis

**EDUCATION:**

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| **Qualification** | **University/Institute/Board** | **Year** | **Marks** |
| MBA | IE International Business School, Mumbai | 2016 -2018 | CGPA 8.3 |
| B.Sc-Biotech | B.S.K.K.V Dapoli University, Ratnagiri | 2012- 2016 | CGPA 7.6 |