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| Ravi Pandey        Summary  As a 2+ years’ experience of Business Analyst have good understanding of SDLC and have worked on different methodologies such as Agile, Scrum, and Waterfall. A highly motivated, confident, and goal oriented IT professional with experience of Business Analyst, Software Development and Requirement Gathering and Documents, Project Management Plan, Sprint Plan, Product Backlog and Sprint Back Log Management Plan, Business Intelligence Tool - JIRA, FIGMA, Overview SQL Queries, Tableau and Manual Testing, Documents - BRD, FRD, User Story, CRUD Operations, Use Case, Test Case, High Level and Low Level Diagrams (Activity Flow, Flow Chart and UML) and Wireframes, Client Interaction, Pre Sales and Post Sales Business Analyst Activity - Pre Sales Presentation or KT and Post Sales - Support and Maintenance and Customer Success Management        Experience    Business Analyst – Product Team, 04/2022 - Current  Intech Globe Pvt Ltd   * Eliciting and Gathering the Business requirements from the Client and Management * Involved in Preparation of various documents * Participated in Stand Up Meetings and Scrum Meetings/Ceremonies * Expertise in facilitating all levels of management, developers, QAs, stakeholders, business users and offsite teams in JADs, brainstorm sessions, white boarding by conferences and WebEx * Created Wireframes based on the requirements and User Acceptance from the Client * Led user story analysis sessions to create and elaborate user stories, technical stories, user journeys on JIRA * Involved in project coordinating activities like scheduling meetings, communicating with project resources, preparing and leading presentations, working closely with project stakeholders and it project team * Created requirement traceability matrix (RTM) * Perform GAP and Retrospective analysis to find loop holes in project * Specialization in Human Resource Integrated System (Vendor Management System, Applicant Tracking System and Learning Management System) Domain In depth knowledge and practical exposer in implementing of Agile Methodology (Scrum, User story, Sprint etc.) * Work with cross-functional teams to resolve business process issues and identify business process improvement opportunities * Interact with the client, stakeholders and end user to gather data for requirement analysis * Conduct and schedule meeting with the stakeholders and for organization's own scrum team * Assignee developers, UX/UI designer to rectify tickets generated by the client * Work with business managers across the organization to coordinate deployments activities * Work with Technical Application Manager to implement system changes * Manual Testing - Support testing team * Done user acceptance testing before deployment * Having knowledge and understanding in BRD, FRD, SRS and Requirement Traceability Matrix * Hands on working experience in creating Use cases (textual representation), User stories, Wireframes and Flow charts * Working as part of the Agile methodology I am using Jira and following Kanban process * Work on documentation of requirements, testing of the various interfaces as applicable and maintain other project management documentation such as fit/gap analysis.         Personal Information   * Father's Name: Mr. Shashidhar Pandey * Date of birth: 01/07/97 * Nationality: Indian * Marital status: Single         Education    Master of Business Administration, Information Technology and Finance, 01/2022  APJ Abdul Kalam Technical University Lucknow    B.Com  Allahabad State University    Intermediate  Board: I.S.C. Board    High School  Board: I.C.S.E. Board        Websites, Portfolios and Profiles  https://www.linkedin.com/in/ravi-pandey-a8486a297        Hobbies and Interests   * Web Surfing * Playing Cricket |  | Contact  Phone : 7007755173  Phone : 7007755173  Email : ravi.pandey070197@gmail.com      Skills   * Analytical Skills * Business Analysis * Requirements Analytics * JIRA * FIGMA * MS Visio * MS Excel * Tableau |