## RESUME

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| **Kashish Arora**  **09818886187**  **karora.arora@gmail.com** |

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| Summary |

Experienced Power BI Developer and MS Excel Reporting with 5+ years of experience in gathering data from various sources and transforming it into insightful reports and dashboards. Proficient in data modeling and integrating reporting components from multiple data sources.

Specializing in data analysis, pivot tables, PowerBI, and Tableau. Adept at creating dashboards and conducting complex reporting on financial performance to enhance data-driven decision-making for businesses.

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| Experience: |

Meon Technologies Noida

Worked in Python Backend team of backend products and services to Brokerage and Stocks Clients.

PRODUCT: E signature and account creation reports.

* Gathered data from Databases Of Servers,excel sheets of clients, CSV SCCM, CMDB, ServiceNow, SAP, and other data sources. Transformed the data and produced reports using the Power BI platform. Optimized dashboards with a focus on usability and performance. Determining the overall performance of Account creation and Closure using tools online and sharing End Of Day report to Senior Management.
* Apply SQL, SQL lite query and regularly checking customer data is stored correctly after account creation and Closure.
* Creating All types of dashboards for clients' meetings and monthly analysis.
* Created analytical reports and provided valuable and relevant business insights for internal and external clients.
* Coordinate with technical teams to create pivot tables and charts for the automation of a spreadsheet containing pricing and costs for specific materials and items, which resulted in a reduction of over 30 hours per month in data entry tasks.

Ebix Softwares: april 2019 to Dec 2022

Worked as an Associate in EBIX .

* Proper Scanning Of Certificate of Insurance of International Clients for all types of liability analyzing from excel dashboards and Power bi dashboard.
* General liability, Auto Liability checking previous Certificates of Insurance and comparing with new and updating the details in given Cleaned and transformed data using Power BIs Query Editor to prepare ETL processes to optimize reporting datasets.
* Creating Daily reports In Excel for the number of Sheets processed and sharing end of day performance with Manager.
* Provided technical or functional guidance to project or work teams as needed within a specific discipline.
* Make sure Dashboards and Overall Performance report is updated as per client requirements.
* Create reports on long-term and short-term Insurance domain data and business performance, including developing graphs to support forecasting activities about total employees on project
* Maintaining each record in excel sheets and sending to manager end of the day.
* Meeting with concern team for any new changes in client needs and working on the resolution.
* Data entry of almost all types of certificates and forms of Insurance and Collaborated on an on-going basis with the Business Systems Analyst.

Worked as Senior Associate in WIPRO Ltd since April’2014 to November2015.

Job profile:

Working with UK Client: Worked on Chat Application Reporting and Team Performance.

**Key Responsibilities**

* Develop a 3-page branded report to share with stakeholders about total number of chats received and closure provided.
* Create pivot tables and COUNTIF formulas in Excel to automate data entry processes, resulting in a reduction of 40 work hours per week and annual cost savings of large amount.
* Employee total time spent on resolving customer query provide a clear view of the performance across different dimensions, such as geographical regions, product lines, and individual sales representatives
* Excel and Tableau tables for daily activities
* Demonstrated ability to collaborate with cross-functional teams, resulting in successful completion of projects within deadline
* Performed comprehensive analysis and validation of customer data during export from the Salesforce CRM, created macros and data filters to identify and remove duplicate line items, and created cost accounting spreadsheets for project teams.

Worked as an Associate in HCL INFOSYSTEMS Since March’ 2013 till March’ 2014.

Woked on Public Sector Banks and PSU Projects,

Enterprise Business Unit

Job profile:

Compile and generate spreadsheets capturing key data related to providing Technical resolution to banking and Other sectors by using Inbound and Outbound calls reports and finally showing using Dash borads and line graph in meetings.

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* Preparing Requirement Traceability matrices for New business Module.
* Guiding the team members and handling the Risks.
* Work on CRM to resolve to ticket or incident as per need and escalate the ticket to concern team.
* Make reports for monthly Client meeting for number of resolutions provided online and physical engineer visit.
* Driving conclusion and strategy from excel reports and data for reducing total AHT on calls.

Basic knowledge in report creation, excel, all types of Insurance and claims, Medical and worker compensation of international customers..

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| Academic Performance |

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| **Degree** | **Year** | **Institution** | **Board** | **Percentage of marks** |
| **B. Tech [IT]** | 2012 | L.K.C.E. | U.P.T.U. | **64.6%** |
| XII | 2008 | St. Pauls Academy, Ghaziabad | I.S.C | **61.5%** |
| X | 2006 | St. Pauls Academy, Ghaziabad | I.C.S.E. | **68.5%** |

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| Academic Projects |

**Speech Utility pack on .net frameworks**

This project deals with the **Speech Recognition** technologies of particular interest, for their support of direct communication between humans and computers, through a communications mode, humans commonly use among themselves and at which they are highly skilled.

It translates speech to written words and vice-versa

* Also have worked on ANDROID MOBILE TECHNOLOGY.
* Speech utility pack

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| Technical Skills: |

Languages : python, C, Javascript,Django, DBMS

Software packages : MATLAB, mysql

Good knowledge in networks, tcp ip, network security, Android mobiles.

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| Achievements |

* Has been awarded many times in sports and curriculars.
* Has been awarded silver medal in interstate championship.

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| Personal Profile |

# ME:

**Father’s Name** **:** Mr. Gagan Arora

**Date of Birth :** 15-03-1990

**Sex :** Male

**Marital Status :** Single

**Languages Known :** English, Punjabi & Hindi

**Nationality :** Indian

**Hobbies :** outdoor games, music, reading, surfing net

**Address :** Nehru nagar, Ghaziabad(U.P)

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| Declaration |

 I declare that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted.

**Kashish Arora**