Rinku Indurkar

Business Analyst

Experienced professional with 3 years in requirement gathering and analysis, skilled in stakeholder management. Holds a post-grad diploma in Business Analytics & Marketing. Proficient in MS Suite, HTML-CSS-Bootstrap, MySQL, Python, Power BI, UAT Testing. Excels in translating complex business processes into practical solutions for US healthcare. Strong in analytical and communication skills, adept at eliciting client requirements, managing feedback, ensuring product quality with agile methodologies, Jira, and DevOps. Experienced in creating FRD/BRD, flowcharts, and roadmaps, collaborating closely with SMEs, product owners, and clients.

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📍 Pune, India

in linkedin.com/in/rinkuindurkar

SKILLS

- Requirement Analysis
- Healthcare Insurance Knowledge
- Documentation
- Agile Methodologies
- Jira Align
- Devops
- Client Management
- UAT
- SQL
- SDLC

LANGUAGES

English
Full Professional Proficiency

Hindi
Full Professional Proficiency

Marathi
Full Professional Proficiency

ACHIEVEMENTS

Nationals in Chess

WORK EXPERIENCE

Business Analyst
Simplify Healthcare

02/2022 – 04/2024   *Pune, India*

Simplify Healthcare which is a US IT Product-based company, wherein I worked on eBenefitSync, the company's primary product, catering to clients in the US healthcare insurance industry.

Achievements/Tasks

- Analyze business requirements to gather technical and functional needs, define project scope, and compile detailed lists of business rules and product mappings.
- Create documentation (FRD/BRD) and flow Charts based on the requirement.
- Collaborate closely with SME/Product Owner and clients to define precise requirements and align expectations.
- Participate in the design, development, and testing stages (SDLC) while collaborating with healthcare stakeholders to ensure clear and organized documentation of requirements.
- Accurately estimated project efforts for resource planning and developed a detailed work breakdown structure (WBS) and level of effort (LOE) analysis for execution.
- Drafted user stories, communicated requirements to development Teams, guided proposed solutions, and conducted user acceptance testing (UAT) for new product enhancements.
- Resolved conflicts, managed communication channels, and ensured project progression and team unity.
- Proficient in healthcare insurance, including the understanding of plans (HMOs, PPOs, etc.), policies, regulations, and market dynamics.
- Actively participated in project planning, tracking, and sprint ceremonies, contributing to efficient project execution.
- Led walkthrough and demo sessions with clients to demonstrate product configuration deliverables and obtain approvals.

Business Analyst Trainee
Capgemini

08/2021 - 02/2022   *Pune, India*

Achievements/Tasks

- Create comprehensive documentation including business requirements documents, process flows, use cases, and user stories.
- Work with technical teams to design solutions that address client requirements.
- Communicate effectively with clients and stakeholders to manage expectations and address concerns.
- Utilized tracking tools such as JIRA Align and DevOps to monitor project progress and streamline workflows.

EDUCATION

PGDM (Business Analytics & Marketing)
ISMR B-School Pune

07/2019 - 07/2021