

# SWAPNIL GUPTA

Sector 62, Noida, UP, India

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## Summary

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Accomplished Business Analyst with over 3 years of experience in analysing the business processes, identifying the areas of improvements and implementing strategic solutions. Demonstrated expertise in requirement gathering, data analysis and project management. Expertise in leading all aspect of software development life cycle using industry best practises, tools and methodologies (Agile Scrum). Proficient in documenting use cases to provide excellent end user experience

## Skills

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- Business Process Analysis
- Stakeholder Management
- Project Management
- Requirement Gathering
- Agile Methodologies
- Technical Documentation
- User Acceptance Testing
- BRD, FRD, User Stories
- Data Analysis and Visualisation

## Experience

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### Smart Energy Water

May 2023– Current

*Senior Business Analyst*

*Noida, UP*

- Maintained consistent alignment with various stakeholders or clients to understand the business requirements, objectives and scope.
- Accountable for ensuring that detailed requirements are documented efficiently and are duly signed off.
- Involved in a combination of Business Analyst activities such as preparing BRDs, wireframes prototypes, use cases, user stories, business process models, flowcharts etc.
- Introduced a formalised user story acceptance criteria format that decreased the average defects by 25 percent.
- Collaborate with cross-functional teams to develop solutions that adhere to business needs and create tangible business value for the client
- Active participation in client communications and demo sessions
- Validate the test cases with requirements and perform UAT, and work towards getting approvals for deployment.
- Report regular status updates with all stakeholders highlighting project track, progress, timelines, risks etc.

### Smart Energy Water

July 2021 – April 2023

*Business Analyst*

*Noida, UP*

- Actively participated in requirement gathering sessions and effectively documented business processes
- Created documentation for new business project proposals and use cases.
- Worked with various cross functional teams including development, design, QA in an Agile environment
- Reviewed and suggested improvements in the products
- Conducted various level of testing including functional, regressions, user acceptance, intergration and performance

## Education

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### Thapar Institute of Engineering and Technology

July 2017 – May 2021

*Bachelor of Engineering in Electronics and Computer*

*Patiala, Punjab*

### M.D.K Arya Sr Sec School

April 2016 – March 2017

*Non Medical CBSE (XII)*

*Pathankot, Punjab*

## Technical Skills

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**Project Management Tools:** Jira, Confluence, Test Rail

**API:** API testing using Swagger or Postman

**Data Visualisation:** Power BI

**SQL and Database Knowledge:** Structured Query language and database concepts

**Other Tools:** MS Word, MS Excel (Charts and Pivot tables), Lucidchart, Microsoft Visio, Figma etc