

Tanya Verma

Business Analyst

✉ tanyaverma0905@gmail.com ☎ 8650912113 📍 Meerut, Uttar Pradesh, India

📅 9th June 2002 🇮🇳 Indian

👤 PROFILE

A motivated and goal-oriented individual seeking a position as a Business Analyst to upskill my analytical, communication, and problem-solving skills to contribute to the success of the organization.

★ CERTIFICATIONS

Business Analytics 360, {Analytix Labs}
June 2023 – present | Noida, India

ICITSS (ICAI), {Integrated Course on Information Technology and Soft Skills}
November 2022

Blockchain Essentials {IBM}
January 2021

🧠 TECHNICAL SKILLS

- Proficient in using MS Excel and intermediate knowledge of SQL to analyze and interpret complex data sets.
- Familiarity with tools like Power BI for creating insightful reports and dashboards.
- Ability to gather and document business requirements.

📁 WORK EXPERIENCE

Fresher
N/A

🎓 EDUCATION

Bachelor of Commerce
2020 – 2024 | Meerut, India
{Chaudhary Charan Singh University}

**CA Intermediate (Group 1),
{Institute of Chartered Accountants of India}**
May 2023 | Meerut, India

**CA Foundation,
{Institute of Chartered Accountants of India}**
November 2020 | Meerut, India

**Class XII - 93%,
{Central Board Of Secondary Education}**
2020 | Meerut, India

**Class X - 90%,
{Central Board Of Secondary Education}**
2018 | Meerut, India

💡 SOFT SKILLS

Goal driven individual
Problem Solver
Good Communicator
Leadership skills
Strong decision maker

🎯 INTERESTS

Listening Music, Dance, Badminton