

# Tausif Ahmed

## Project Manager

### Skills

Leading Project Managers

Business Analysis

Agile Project Management

Scrum Master

Leadership

Problem Solving

Planning

Budgeting

Vendor Management

Team Building

Task Management

Risk Management

Quality Management

Decision Making

Experienced in Project Management, Business Analysis and Operation with a background in Marketing and 12+ years working in the same field. Worked on different Organisation as a Project Manager and Lead Project Manager and Operation head.

### Experiences

**2023 – Present - Senior Project Manager**

**Company - Tricostar.**

**Location : United Kingdom**

- \* Lead multiple complex projects utilizing Microsoft 365, SharePoint, and Azure PowerBI and SQL to streamline operations and improve team collaboration.

- \* Oversaw development team for the completion of multiple projects.

- \* Directly worked with Directors of the Company and plan about the futures works and progress of the team and business.

- \* Schedule deadline for overall projects and task breakdown.

- \* Created daily and Weekly reports for Directors.

- \* Monitor and manage the time allocated and budget assigned for each individual project.

- \* Ensuring efficient use of resources and financial accountability throughout the project lifecycle.

**2022- 2023: Project Manager/Business Analyst**

**Company – Code Experts**

**Location : United States**

- \* Remotely Oversaw employees for the completion of multiple projects.

- \* Facilitates the execution of long-term projects.

- \* Listened to clients need and collaborated with team to factor the needs into the goal plan.

- \* Defined the project goals and disseminated the work.

- \* Remotely Worked with 20+ employees to deliver the single project.

- \* Lead projects utilizing MERN, MEAN, WordPress, HTML, PHP, ASP.NET, Laravel

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## Technical Overseer

### Ecommerce & CMS Platforms

WordPress / WooCommerce  
Shopify  
Magento  
Salesforce  
Joomla  
BigCommerce  
Open Cart  
Wix  
Squarespace  
Prestashop and MORE

### Web Application Framework

Angular  
Django  
Ruby on Rails  
Laravel  
CodeIgniter  
Asp.Net  
Yii  
Cake PHP  
Vue.js And MORE

\* Schedule deadline for overall projects and task breakdown.

\* Directly reported to CEO and plan about the futures works and progress of the team and business.

\* Budgeting, Planning and Forecasting each project.

\* Creating a detailed business analysis, outlining problems, opportunities and the solution for a business.

\* Regular and Constant meeting with team on Microsoft team

\* Recruited Company developers and designers.

### 2015- 2022: Head Operation and Lead Project Manager

**Company - Webbytes**

**Location : United Kingdom**

\* Directly worked with CEO of the company to plan, execute and raise of the business.

\* Recruited all top level employees.

\* Managed Sales team and burgeoned the sales.

\* Managed Development and Designing team to increase the productivity of the work.

\* Worked with Vendors and build long term relationship for expanding the business.

\* Worked and managed high-profile clients and built long term relationship.

\* Worked with more than 50 high-profile Overseas clients and delivered their projects successfully.

\* Made Important decision in the business.

\* Took high risk in the business and successfully managed it.

\* Budgeting, Planning and forecasting major clients projects.

\* During Covid 19 worked remotely with our Development team and delivered each clients projects successfully.

\*Lead projects utilizing Ruby on Rails, Python, Salesforce, Magento, WooCommerce, Shopify, BigCommerce, MERN, MEAN, WordPress, HTML, PHP, ASP.NET, Java, SAP, Microsoft 365, Laravel, and mobile applications for Android and iOS etc.

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## Cloud Based Software

AWS ( Amazon Web Services)  
Salesforce  
SAP  
Microsoft And MORE

## Mobile Development

IOS  
Android  
Windows  
React Native  
Flutter  
Ionic  
Angular  
Swift  
Firebase  
and MORE

**2014 - Head Client Acquisition**

**2015 : Company - Gowebbo**

**Location : India**

- \* Trained and Educated bidding and sales team.
- \* Understand clients need and collaborated with designing and development team.
- \* Managed marketing of the company.
- \* Facilitates the execution of long-term projects.
- \* Recruited bidding and Sales team.
- \* Open discussion and meeting with Board of Directors to achieve goal for our team.
- \* Often takes team huddle to plan for the coming days.
- \* Gave target to each Individual and help him to meet his target.
- \* Managed projects utilizing Magento, WooCommerce, Shopify, BigCommerce, WordPress, Sqaespace, Joomla, Unbounce, ClickFunnel, HTML, PHP, ASP.NET, Java, Laravel, and mobile applications for Android and iOS.

**2012 - Team Leader**

**2013 Company – Eclick Technologies**

**Location : India**

- \* Managed team and individual performance.
- \* Motivate each member in the team.
- \* Created report for every individual performance and hand overed to the Floor Manager.
- \* Acquired and managed relationships with major clients, contributing to significant business growth.
- \* Learned and trained new skills.

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**2011- Executive - Operation**  
**2012 Company – Lintex Infotech**  
**Location : India**

- \* Provided free consultation.
- \* Acquired and managed relationships with major clients, contributing to significant business growth.
- \* Set up appointments for clients.
- \* Learned and research present market scenario.
- \* Learned and research latest technologies.
- \* Provide regular updates to Team Leader & Floor Manager.

### **Professional Preface**

**A dynamic professional with over 12 years of experience in Digital Marketing, Business Development, Client Relationship Management, and Team Management. Currently a Senior Project Manager at Tricostar, adept at fostering strong client relationships to drive business growth and leading teams to achieve corporate objectives. Recognized for exceptional relationship-building, training, and presentation skills, with excellent interpersonal and communication abilities in client relationship management.**

**Team Management:** Allocating the work to the subordinates, ensuring timely completion. Monitoring and supervising team activities and suggesting improvements in their performance.

**Key Account Management:** Forwarding client's instructions to the Designer and Developer of our company & ensuring client satisfaction. Interfacing clients for understanding their requirements & suggesting the most viable solution and cultivating relations with them for customer retention & securing repeat business.

#### **Remote Work Experience:**

Successfully managed multiple projects simultaneously in a remote environment. Provided leadership and support to the team, ensuring a clear understanding of project requirements and tracking the progress of each designer and developer. Effectively utilized the skills of each team member to optimize productivity.

### **Personal Information**

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<https://www.linkedin.com/in/tausif-ahmed-4a1a61120/>

**Education**  
B.com (Marketing Graduate)

**Language**  
English  
Arabic  
Bengali  
Hindi  
Urdu

**Note : Please contact me via  
What's app or Email.**

**Date:**

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