Vishesh Ahuja

Business Analyst

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PROFILE

Experienced IT professional with a 3.5+ year track record in the eCommerce industry, known for effectively translating business needs into technical requirements. Adept at managing projects and client engagements to deliver high-quality solutions. Skilled in using various tools for project management and design, and well-versed in creating detailed documentation and criteria for development teams.

PROFESSIONAL EXPERIENCE

Business Analyst

Impact Tech Solutions

04/2022 – present
Noida, India

- Engaged with clients to gather requirements, provide updates, and ensure alignment between project deliverables and business objectives.
- Created Business Requirements Documents (BRD) and Functional Requirements Documents (FRD) to capture detailed business needs and technical specifications.
- Utilized Jira for project management, issue tracking, and collaboration with cross-functional teams.
- Designed wireframes and mockups using Balsamiq to visualize and refine user interface designs.
- Developed and maintained project trackers to ensure timely delivery of project milestones and effective resource management.
- Performed gap analysis and process improvement initiatives to enhance system functionality and user experience.
- Supported user acceptance testing (UAT) by preparing test scenarios, conducting testing sessions, and gathering feedback to ensure solutions met business needs.
- Conducted requirement analysis and facilitated requirement review sessions with stakeholders.

Associate Business Analyst

Impact Tech Solutions

10/2020 – 04/2022
Noida, India

- Assisted senior analysts in gathering and documenting business requirements, ensuring alignment with project goals.
- Supported the creation and maintenance of project documentation, including meeting notes, status reports, and project plans.
- Conducted preliminary data analysis to identify trends and insights that informed project decisions.
- Participated in stakeholder meetings and requirement review sessions, capturing key discussions and action items.
- Assisted in the preparation of Business Requirements Documents (BRD) and Functional Requirements Documents (FRD) under the guidance of senior analysts.
- Collaborated with the project team to track project progress, update project management tools, and ensure timely completion of tasks.
- Engaged with clients to understand their needs and provide updates on project status, fostering positive client relationships.

Technical Advisor/Trainer
I Energizer services private limited

09/2019 – 09/2020
Noida, India

- Directed comprehensive training sessions for batches of new employees with up to 24 employees attending at a time. Training various aspects of work including behavioral.
- Created daily Excel reports featuring diverse KPIs to track efficiency and performance of employees.
- Effectively employed technical problem-solving strategies to ensure swift and effective resolutions for a wide array of gaming issues on PC, PS4, and Xbox.

EDUCATION

Bachelors of Business Administration
Mahatma Gandhi Kashi Vidyapeeth

09/2014 – 11/2017
Varanasi, India

SKILLS

- Project Management
- Time Management
- Stakeholder Management
- Critical Thinking
- Agile Methodologies
- Strategic Planning
- Problem Solving
- Jira
- Power BI

CERTIFICATES

- Workshop on Business Intelligence using Power BI

INTERESTS

Travelling | Enjoy Cooking | Love watching web shows | Playing and watching cricket