Wasiullah Waqar

Project Manager

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📍 Islamabad, Pakistan

SUMMARY

I am a PMP and CSM certified project manager with an overall 5 years of professional working experience. I have experience in IT service delivery and technical projects like web/mobile apps, working with international clients and leading cross-functional teams. I have successfully delivered solutions on time and on budget, adhering to the scope and quality standards of the projects. As an accomplished Project Manager, I bring a wealth of expertise in leading successful projects from initiation to completion. With a proven track record in team leadership, effective communication, and strategic planning, I am adept at navigating complex projects and ensuring timely, within-budget delivery.

EXPERIENCE

Project Manager   08/2024 - Present
RFZ Digital

- Currently leading a team of 7 developers for developing a real estate mobile application product for dubai market.

Devops/Analytics/Testing Project Manager   06/2023 - 11/2023
SAVE A LIFE CERTIFICATIONS BY NHCPS

- Managed a team of 4 developers to oversee UI/UX issues on NHCPS website
- Planned 2 week sprints for Devops and Analytics teams
- Assigned tasks to Devops and Analytics team for the sprints
- Created new tickets in Jira for new bug issues found by developers which needed to be fixed
- Kept track of timesheets of developers working different projects
- Performed analytics in Google Analytics to ensure new features introduced by the DevOps team are working or not
- Created user stories for the developers to work on

IT Project Coordinator   09/2020 - 07/2023
ZONES IT SOLUTIONS

- Managed assigned IT projects to ensure adherence to budget, scope and schedule of project
- Forecasted revenue, cost, and billing for assigned IT projects
- Performed financial review of assigned IT projects to ensure revenue and costs align with the budget of the project
- Performed timely billing and invoicing of assigned IT projects
- Engaged with internal and external stakeholders to accurately report team progress, risks, successes, and failures
- Proactively communicated and collaborated with the necessary stakeholders (internal/external), the project team and other required personal to deliver solutions on time and on budget as per the scope of the IT project
- Ensured all documentation updates with quality management reflecting synchronization of delivery process across the board
- Planned and implemented IT projects by defining project scope, goals and deliverables
- Defined tasks for required resources for allocating project resources and creating resource schedules with project timeline
- Created project communication plans and action-item trackers in order to provide status updates to relevant stakeholders
- Collected, analyzed, and summarized information and trends as needed to prepare project status reports
- Setting and tracking project milestones to ensure successful completion of project deliverables
- Managed for unforeseen risks and delays in project delivery, then realigning schedules and expectations as required
- Created project dashboards in Smartsheet for customer's visibility regarding the progress of the IT project and to ensure project SLA's are being met in a timely manner
- Received five-star award for managing the billing of City of Santa Monica's orchard and development project

- Managed 16 US based projects with total contract value worth $225k which included clients like Microsoft, Adidas, Github, Proctor & Gamble and City of Santa Monica

Database Administrator   09/2019 - 06/2020
TOUCHSTONE COMMUNICATIONS

- Provided database administration support to projects
- Interpreted demographic data and analyzed results by creating heatmap of US states using R software tool by utilizing the Shiny(library of R)
- Identified and analyzed trends in complex datasets using SQL queries
- Established the user requirements, monitored, and managed user access and security
- Mapped out the conceptual design for a planned database
- Diagnosed and troubleshot database errors
- Installed and tested new versions of the database management system

Intern Digital & Mobile Financial Services   06/2019 - 08/2019
JAZZ

- Successfully built a churn reduction model for Jazzcash app
- Worked on Excel and Tableau for different kinds of data analysis regarding behavior of jazzcash users
- Assisted in marketing campaigns for Jazzcash app
- Managed the email channel of Jazzcash app feedback team

Intern IT Operations   07/2018 - 09/2018
TELENOR

- Successfully implemented an open-source application "GLPI" in the IT operations department which replaced the existing inventory management system

EDUCATION

Master of Science : Data Science   09/2018 - 02/2021
NUCES (Fast University) - Islamabad

Bachelor of Science : Computer Science   09/2014 - 06/2018
Air University - Islamabad

CERTIFICATES

Certfied Scrum Master (CSM)   09/2024 - Present
Scrum Alliance

PMP   05/2024 - Present
PMI

Scrum Fundamentals Certified   11/2022 - Present
SCRUMstudy

SKILLS

Resource Management	Expert	Agile	Expert
Project Documentation	Expert	Google Sheets	Expert
Project Planning	Expert	Smartsheet	Expert
Scrum	Expert	Jira	Expert

| Communication Skills | Expert | Stakeholder Management | Expert |
| Project Financials | Expert | IT Project Management | Expert |

LANGUAGES

| English | Fluent | Urdu | Fluent |