**Ashutosh Tiwari**

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**Career Objective:**

* Seeking environment, which will help me to enhance my knowledge and allow me to prove my capabilities towards growth of organization.
* Developed innovative ways to communicate with international priorities
* Well-organized, strong work ethics and willingness to work hard to achieve objectives
* To identify new business opportunities, support business development strategies and complete contractual obligations.
* Experience with Direct Clients like **CITI, Walgreens, Ball Aerospace, bank of America (BOA), JP Morgan, GAP, Wal-Mart, Bridgestone, JPMC, Kaiser Permanente, Tyson Food, One OK., IBM** ETC Works in a team environment, as well as to work without supervision.

# Academic Qualification

10th From B.S.E.B - 2015

12th From B.S.E.B - 2017

B. Tech in **Computer science Engineering (C.S.E)** from A.K.T.U University – 2022(75%)

**Certificate**

Diversity and Inclusion: Developing A Strategy**: The University of Western Australia logo**

Technical Support Fundamentals: **Google**

Software Development Processes and Methodologies: **University of Minnesota**

Data Analytics**: IBM**Career Planning: A Pathw ay to Employment: **Kennesaw State University**Google Project Management: **Google**

# Summary

* **2.10+ years’ experience** as Team in sourcing specialist extensive experience in negotiating contracts, examining the company's procurement needs, and analyzing the funding opportunities.
* Through knowledge of the recruiting industry, including the latest technology and associated terminology. Solid understanding of the staffing process Excellent interpersonal skills and the ability to communicate effectively with all level so fin-house and client management.
* Maintained and updated the Applicant Tracking System (ATS) to ensure data accuracy and efficient candidate management.

# Skills Summary:

* Ability to communicate effectively with all level soft he enterprise and client management.
* The ability to develop constructive and cooperative working relationships with others and maintain them over time
* The ability to handle multiple tasks given time; capable of managing my time and completing work in an

effective and efficient manner

* Persistent, focused and resourceful; full life-cycle recruiting with complete end-to-end management of the hiring process.
* Collaborated with hiring managers to understand specific job requirements and develop targeted sourcing strategies.
* Possess capabilities to communicate information and ideas in speaking and writing so others will understand
* Excellent customer service skills, emphasis in customer needs assessment
* Global Sourcing, Castings Producibility, Negotiation Skills, Cost Analysis, Computer Proficient.

**Artech L.L.C. November 2022 to Present**

**Sourcer specialist (Noida, U.P)**

**Responsibilities:**

* Analyzed the company's procurement needs, completed monthly reports, and pro-actively participated in team meetings with managers and executives.
* Awarded Employee of the Month for achieving exceptional results.
* Responsible for recruiting qualified professionals interested inW2 and Contract-To- Hire type employment
* Manage the recruiting process from end-to-end, and collaborate in creating staffing plans, developing strategies and implementing action plans.
* Implement tools to identify, attract and hire qualified employees utilizing various sources including: professional networking, referrals, building databases, job postings and internet social media including**:**

# Dice, Monster, Job Diva, internal data base

* Effective in screening individuals and producing quality candidates.
* Strong track record of hiring the best candidate for specialized technical positions and retaining the longest length of service per contract.

# Experience with Clients such as CITI, WELLFARGO, BOA, JPMC, Microsoft.

**Data Bridge consultancy (End Client) February 2022 to October 2022**

**Technical recruiter, Charlotte, North Carolina (Remote)**

**Responsibilities:**

* + - Design and implement overall recruiting strategy
    - Perform job and task analysis to document job requirements and objectives
    - Source and recruit candidates by using databases, social media etc
    - Screen candidates resumes and job applications
    - Conduct interviews using various reliable recruiting and selection tools/methods to filter candidates within schedule
    - Onboard new employees in order to become fully integrated
    - Act as a point of contact and build influential candidate relationships during the selection process.
    - Utilized Boolean search techniques to identify top talent on online job boards and social media platforms, leading to a 70-80% reduction in time-to-fill for open positions.
    - Candidate Screening and Interview Scheduling
    - Communication and Collaboration
    - Data Management and Organization

**Sib talent Corp** May 2021 – January 2022 **Technical Recruiter (Noida, U.P)**

**Responsibilities:**

* Relied up on a same diet or to resolve questions and provide expedient resolutions to conflicts.
* Effectively utilized educational, government and business resources for networking and sourcing qualified executive management and IT professionals.
* Recruiting methodology included internet resources, employee referrals, and corporate databases.
* Responsibilities also include working with the company database; which is used together information about potential and current employees and make necessary amendments and documentations throughout the entire recruiting process.
* Responsible for managing the entire Recruiting process from sourcing, to qualifying, prepared technical evaluations, arranging client interviews, reference checks, salary negotiation, contract negotiation.
* Applied effective internet search in methods to identify, recruit and staff qualified IT Professionals.
* Utilized internet job sites, employee referrals, company databases to attract new candidates.
* Researched emerging technologies to identify viable and ideates for sourcing.
* Responsible for recruiting qualified professionals interested in Corp-2-Corp, 1099, W2 and Contract-To- Hire type employment
* Manage the recruiting process from end-to-end, and collaborate in creating staffing plans, developing strategies and implementing action plans.
* Implement tools to identify, attract and hire qualified employees utilizing various sources including: professional networking, referrals, building databases, job postings and internet social media including**:**

# Dice, Monster, Cipla, internal data base

* Effective in screening individuals and producing quality candidates.
* Strong track record of hiring the best candidate for specialized technical positions and retaining the longest length of service per contract.

# Experience with Clients such as HCL, TCS, Infosys, Mindtree, Xavion.

# Hobbies:

* Cricket
* Watching movies, Reading Novel
* Travelling, Web surfing

# Declaration:

* I hereby declare that all the above mention information is true and correct to best of my knowledge.

(Ashutosh Tiwari)