

Sakshi Gupta

Good relationship management skills and Effective time management capability.

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CORE COMPETENCIES

Project Management
(Scrum Methodology & Agile
Framework)
SQL
Excellent organizational, verbal
and written communication
skills
Business
Analysis Microsoft Office tools
like Excel,
PowerPoint,
Word Financial modelling
Stakeholders
Management Product
Implementation

TECHNICAL SKILLS

MS PowerPoint
Power BI
MS Excel
SQL
MS Word
Jira
GIT
SVN
Bitbucket

SOFT SKILLS

Change Agent Collaborator
Problem-solver
Innovator
Analytical
Team Leader

CERTIFICATION

EXCEL SKILL OF BUSINESS:

certified by MACQUARIE

UNIVERSITY, SYDNEY, AUSTRALIA.

E-QUIZE IN CAPITAL MARKET

FINMARK TRAINERS INDIA PVT LTD.

Basic SQL (For Beginners)

Tally ERP9 with GST

PROFILE SUMMARY

- A focused professional with **2+ years** of experience in **Business Process Analysis, Documentation, Product Management and Implementation**
- Hands-on experience in **Bitbucket, JIRA, MS Excel, Power BI, MS PowerPoint and Basic SQL**
- An **ambitious & hardworking individual** with excellent relationship management skills and the capability to manage time effectively.
- Motivated and detail-oriented finance graduate with a solid foundation in financial management, analysis, and accounting principles
- Develop solutions for routine problems for the business unit. Trouble shoot, resolve problems or issues, while contributing to define solutions.
- Manage multiple relationships across the organization, and at times with external parties.

WORK EXPERIENCE

Sapiens Technologies India | Associate Consultant | 11/2021 – Present

Roles & Responsibilities –

Project: ABSA, South Africa

- Understand the business requirement, to do a gap analysis with the application and identify solution. Transfer the business Requirement into functionality and assess the feasibility, opportunities and business impacts of various solution provided.
- Leading team for Product Implementation and Managing all project work and maintaining schedule.
- Understanding and documenting the requirement and keep it update to align with solutions over the project lifecycle.
- Act as a liaison between the Customer Business users and the project development and testing team.
- Support team leads in various special projects undertaken time to time.
- Configure Business rules, calculation and formula. Product Implementation of an enterprise application for Customers. Design and execute test cases to verify the user expectations in real-life.

Project: FNB, Namibia

- **Understanding the Business Requirement for the Document** which involves gathering detailed information about the document's purpose, content, and target audience. Understanding the business requirement ensures that the document serves its intended purpose and meets the customer's needs.
- **Creating the Document Template**, after understanding the business requirements, the next step is to design the document's layout and structure. This template will act as a blueprint for how the final document should look like. It may include placeholders for dynamic data and other elements that need to be filled in later during automation.
- Automated the document as per the client requirement with the help of complex iterator's, OGNL's and Tag's.
- Mentored a team and helped them for implementation of document with different scenarios and functionality. i.e., Policy, Claim, accounting and intermediary.

EDUCATION

2021: MBA (Finance) from Krishna Institute of Engineering and Technology, Ghaziabad

2019: B.com (Commerce) from Kanpur University

INTERNSHIPS

April'2021-July'2021 with IIFL Securities as Financial Management

- Analysis of Stock
- Learning Technical and Fundamental Analysis of stock
- Handling Various management reports. Ensuring smooth monthly/quarterly/Annual closing and management reporting.
- Perform various People related analysis e.g. Headcount, Utilization, Time Sheet compliance etc.
- Perform data analytics to support leadership in business reviews and perform/prepare ad-hoc tasks/reports.

ACHIEVEMENTS

- **BRAVO 2.0** at Sapiens (July'2023)
For resolving the technical accounting interface issue raised by the customer, in appreciation for UAT support.
- **Wow Award** at Sapiens (July'2023)
In appreciation for outstanding performance.