



Vanita Kansara

### Contact

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### Personal Details

- Date of Birth : 18/09/1993
- Nationality : Indian
- Marital Status : Married

### Skills

Basic computer skills	60%
Microsoft Excel, Word and Powerpoint	60%
Marketing and Management skills	80%
Recruiting	80%

### Objective

Reliable customers' advocate committed to fully understand customer issues and solve them. Relentless and effective team player with flexibility to effectively manage client demands.

### Experience

- **Pure ITES Ltd. / Support Executive** 03/02/2020-03/03/2021  
Co-ordination through Emails priority of support work based on client and business needs
- **Uffizio / Inside Sales Representative** 20/09/2022-07/01/2023  
Qualifying Leads
- **Vintage HR Consultants / HR Recruiter** 03/04/2023-27/11/2023  
Searching And Screening Candidates from Portals and heading them for Interview Process in respective Organizations.
- **Lumisense / Sales Executive** 11/01/2024-Present  
Dispatch Responsibilities And Providing Sales Order for the Dispatch

### Education

- **Symbiosis** 30/06/2018  
PGDBA in HR
- **VNSGU** 30/04/2014  
BBA in Marketing

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