



# SAKIB AHMED POROSH

**Tel:** 027271581

**Mob:** +880-01926235363

**Email:** pasakib@gmail.com

## Personal Profile

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**Gender:** Male

**Address:** 9/2 Kadamtala, Bashaboo, Sabujbagh, Dhaka-1214

**Date of Birth:** 07-08-1994

**Place of Birth:** Dhaka

**Nationality:** Bangladeshi

**Religion:** Islam

**Marital Status:** Single

## Experience

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### Opus Technology Limited

#### Software Development & Project Management

**Technical Manager (From 25<sup>th</sup> September 2022 till continue)**

**Assistant Manager (From 15<sup>th</sup> August 2019 to 24<sup>th</sup> September 2022)**

- Deal with diverse type of clients and maintain the main businesses relationship.
- Management of businesses swiftly and smoothly with new competitive and strong ideas.
- Make up the strategical plan in time by coordinating with the team and structured the project according to client's priority.
- Manage data for the project and structuring the data according to the project throw client's requirements.
- Creating conceptual structure of the android application following to the client's priority and execute the project with the team.
- Creating conceptual UI/UX design of web software system following to client's priority with pencil, axure, Microsoft xd and brain storming on the design for making the job easy for the software developers.
- Maintain client's meeting for specific requirement & data collecting and strong relationship bonding
- Quality testing of the software for delivering a standard & bug free project
- Create strategic planning phase of upcoming projects by Assisting the project in the execution of the management plan. Also directly involves active coordination across teams and demands with exceptional inter-personal skills.
- Coordinate and manage the project from inception to completion.
- Planning those projects by defining Scope, Sequencing, Resource Planning, Developing Schedules, Risk Analysis & Issues, Monitoring and Reporting Progress, Team Leading, Strategic Influencing, Business Partnering, maintaining stakeholders, Scalability, Interoperability and Portability Analysis, Benefits Realization.

## **Documentation**

- Creating Charts and Schedules for projects according to the client's priority.
- Work on new business proposals and presentations.

## **Tender Management**

- Maintain TOR, ROQ, RFP for the tender system according to the government clients.

## **Clients**

Bkash, Aloha, Agrani bank, Dhaka bank, Janata bank, Sonali bank, SIBL, Community Bank, Red Cross & red crescent society of Bangladesh, BRAC, Red crescent, Crab, Emerging, Green Delta, Energypac etc.

## **Government Clients**

- Department & Ministry of Disaster Management
- Department of Mass communication of Bangladesh Government
- Bangladesh Inland Water & Transport Authority (BIWTA)
- Bangladesh Police Headquarter
- CID
- Bangladesh police Special branch
- Jatiya Press club
- Dudok
- Dhaka Metro Polytron Police

Recently Working as a project manager in diverse project like police headquarter inventory, Bangladesh police inventory, Bangladesh police Portfolio Management, Transfer Management under Opus Technology Ltd. in Police Headquarters.

## **SQ Wire & Cables Bangladesh**

### **Quality Control, Research & Development Department**

#### **Plant Engineer (19<sup>th</sup> February 2018 to 28<sup>th</sup> February 2019)**

- Maintaining daily production along with the production team.
- Product testing in Lab with specific concern and high voltage test controlling of the product
- Inspection management during the tender product observations.
- Product cost maintain in official software and production observations management.
- Quality controlling of row up casting materials and cable (high voltage -low voltage, marketing, tender)
- Resources and developing about upcoming new cables and also renovation of ongoing cables.
- Maintaining and inspecting the government product (BREB, PDB, DPDC Etc.) and other marketing vendor (Walton High-Tec – Micro-Tec, Bashundhara group, Ericsson, Robi Axiata Etc.)

## **Nestlé Bangladesh**

### **Scientific Affairs, Nutrition Department**

#### **Project management external executive, Internship**

#### **(15<sup>th</sup> February 2016 to 14<sup>th</sup> February 2017)**

- Directly involved with 21 webinar projects in Pediatric Nutrition internationally broadcasted, project happy, fully managed PGP (Post Graduate Pediatric Nutrition) project from Boston University of USA, project shape, project start healthy stay healthy, Breastfeeding room in whole Bangladesh, CRM control, Digitalization of sopnodip, project lighthouse and achieved greatness award of that following year.

## Trainer

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### **Bangladesh Police Head Quarters**

- Inventory Management System in Police Head Quarters of Bangladesh Police
- Inventory Management System for Bangladesh Police all along in Bangladesh
- Police Portfolio Management System
- Transfer Management system

### **Crime Investigation Department of Bangladesh Police**

- Online GD management System in Crime Investigation Department (CID) Of Government of Bangladesh (**Launched by Honorable Prime Minister Sheikh Hasina at 21th June 2022**)

### **Special Branch of Bangladesh Police**

- Fire Arms Management system

### **Bangladesh Inland Water & Transport Authority**

- Pilotage Coupon & Ship Management system

### **Department Of Disaster Management of Government of Bangladesh**

- HR & Payroll Management system

### **Department Of Mass Communication of Government of Bangladesh**

- HR & Payroll Management system

## Skills

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### **Computer Skills:**

- **Programming:** C/C++, MATLAB, VHDL, Verilog, Assembly, Quartus, PLC
- **Design:** VSCH, Microwind
- **Simulation:** OrCAD PSpice, PSIM simulation software
- **Graphics:** Adobe Photoshop, Adobe Light room
- **Windows OS:** Microsoft Word, Excel, Power point, Trello, JIRA

### **Communication Skills:**

- Bengali (Native)
- English (Proficient in Reading, Writing and speaking)

### **Leadership Qualities:**

- Senior Executive of AUST EEE SOCIETY.
- Senior Executive of AUST EEE PROJECT SOCIETY.
- Senior Executive of AUST EEE CULTURAL SOCIETY

## Project works

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- Maze Solver and Line follower Robot.
- Voltage Stabilizer and Surge Protector.
- Mini Aircraft.
- Data transmitter using Frequency Modulation Technology.

## Education

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### **Secondary School Certificate (SSC) (2009)**

Motijheel Government Boys' High School, Dhaka

GPA 5.00

### **Higher Secondary Certificate (HSC) (2011)**

Dhaka College, Dhaka

GPA 5.00

### **Bachelor of Science in Electrical and Electronic Engineering (Fall 2011- Spring2015)**

From Ahsanullah University of Science and Technology

(AUST) CGPA 2.74

## Thesis

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“Microprocessor Designee using VHDL” – Under the supervision of Prof. Dr. SATYEN BISWAS.

## Extra-Curricular Activities & Hobby

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- Volunteer at AUST EEE FLIM FESTIVAL.
- Painting, Reading Books, listening to music, Playing Guitar, Singing, Ramp Modeling.
- Playing Badminton, Football, Chess, Table Tennis

## Reference

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### **SHAMINA ZAMAN KAJORI**

#### **Sr. Manager**

Scientific Affairs and Relation

Nestlé Bangladesh Limited

NINAKABBO, LEVEL4

227/A, Tejgaon Gulshan Link Road

Tejgaon Industrial Area

Dhaka 1208, Bangladesh

**Tel: +880-96-09609222 (Office)**

**Mobile: +8801714-098593**

**Fax: +880 2 9896570**

**Email: kajori.zaman@bd.nestle.com**

### **Dr. SATYEN BISWAS**

#### **Department specialist & Professor**

Department of Electrical & Electronic Engineering.

Ahsanullah University of Science & Technology.

141-142 Love Road, Tejgaon

I/A,Dhaka-1208

**Tel: +880-2-9897339, +880-29897311,**

**Ext-320**

**Mobile:0174-2513117**

**Email: [sbiswas@linuxmail.org](mailto:sbiswas@linuxmail.org)**